

**MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH  
COUNCIL HELD ON WEDNESDAY 15<sup>th</sup> JANUARY 2025 AT 7.00 PM AT  
STALLINGBOROUGH VILLAGE HALL, STATION ROAD, STALLINGBOROUGH**

**Present:** Cllr. Gilbert (Chairman)  
Cllrs. Hewis, Crofts, Sears and Hoyes

**Apologies:** Cllrs. J Scott, H. Scott, Reed and Genney

There were no others present.

**24/117 To receive and accept apologies for absence**

Received from Cllrs. J Scott, H. Scott, Reed and Genney

**RESOLVED:** That apologies be received and accepted

**24/118 Declarations of Interest**

Cllr. Crofts standing interest as member of NELC – noted.

**24/119 To approve minutes of previous meeting in December 2024**

Minutes from December meeting

Minutes approved and signed by the Chairman.

**RESOLVED:** That minutes be approved as a true record of the meeting held.

**24/120 Police Report for information only**

Received prior to the meeting and circulated to all members. Noted.

**24/121 Highways/Footpaths/Traffic issues**

a) To receive and consider any highways/footpaths/traffic issues

Grit bin enquiry from resident related to bin relocated by Cllr. Reed. Cllr. Crofts had reported fly tipping and it was agreed to use a Sunday to clear some fly tipping and Cllr. Crofts will then get it picked up. Highways meeting scheduled for Monday 3<sup>rd</sup> February and Cllr. Sears to attend. All noted.

**24/122 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/1026/24/OUT**

**Proposal:** Outline application with access to be considered for the change of use of land for the external storage and distribution of goods and products (Class B8) associated with port-related import/export activities, associated buildings, landscaping (including land for biodiversity net gain), infrastructure, ground mounted solar PVs and other associated works

**Location:** Land Parcel Kiln Lane Stallingborough

*No objections.*

**Planning Application Reference: DM/0957/24/REM**

**Proposal:** Reserved matters application pursuant to DM/0105/18/FUL (Phase 1A), to consider access, appearance, landscaping, layout and scale for the erection of an office building with substation, parking, landscaping, installation of solar panels and associated works.

**Location:** Land Off Newton Way Stallingborough

*No objections.*

To receive planning decisions and any representations for information – decisions circulated as received.

To receive any other planning correspondence – none received.

**24/123**      **Future Dates (for information only)**

Next meeting date – Wednesday 12<sup>th</sup> February 2025

Office Closure – 14.03.25 to 21.03.25

Town and Parish Liaison – Thursday 23<sup>rd</sup> January 2025

Any other future dates – none received.

**24/124**      **Reports**

Ward Cllrs. report from NELC

NELC setting budget, fly tipping issues, trees reported by resident and now registered with Tree Officer. PSPO's issued (public space protection orders). Acceptable behaviour contracts being issued to youngsters.

Shaping Stallingborough Meetings

Cllr. Hoyes reported. Wreath making went well and hoping to repeat. Hoping to have an open event at Orchard over Easter holiday. Looking at holiday clubs/activities. Trees being offered by NELC and looking to plant on playing field which the Council members agreed and suggested a small copse being created by entrance towards railway crossing and ensuring no encroachment on the playing field at the moment. Looking at walks tying in with BCCRP 200 years centenary and putting boards up at Station etc.

BCCRP report

Deferred as Cllr. Reed not present.

To receive any other reports

None received.

**24/125**      **Village Hall Matters**

- a) To consider any outstanding hall matters for action.

Clerk to action quotations for upholstery and action purchase of new under-the-counter fridge for the bar room. Noted.

**24/126**      **Correspondence/Information Update/Parish Matters**

- a) To note next Newsletter for Feb/March 2025

Clerk to produce as usual and then send to printers. Noted.

- b) Playing Field – to receive any playing field issues including repair to trim trail and safety matting

Cllr. Crofts reported that an under 9's group has requested to come and play and Cllr. Crofts approved. Hotspurs to pay in bulk. Noted.

- c) Emergency Planning – to receive and consider any ongoing action

For Cllr. Reed to action when he had returned. Noted.

**24/127**      **Finance**

- a) To approve payment list for December 2024

Payment lists approved as per schedule circulated.

**RESOLVED: That payments be approved to be made as per list circulated.**

- b) To receive Council Tax Base figures from NELC for information

Clerk had circulated Council Tax base figures as confirmed by NELC. Noted.

- c) To consider staffing budget report and agree staffing budget figure for fy 25/26

Staffing budget report had been circulated and agreed that budget figure for inclusion in full Council budget be set at £23,500 for fy 25-26.

**RESOLVED: That staffing budget for fy 25-26 be set at £23,500.00.**

- d) To receive and approve third quarter accounts and reconciliation to end of December 2024

Third quarter accounts to end of December 2024 received and formally approved. Members had received cash book, reconciliation and bank statement to end of December 2024.

**RESOLVED: That third quarter accounts to end of December 2024 be formally approved.**

- e) To receive budget paperwork, forecasts and notes and consider and agree budget figure for fy 25/26

Budget paperwork had been circulated prior to meeting and was projected at the meeting also. Agreed rates for services and also set budget for fy 25-26 of £56,055.00.

**RESOLVED: That budget for the Parish Council for fy 25-26 be set at £56,055.00.**

- f) To receive precept forecasts and consider and agree precept figure for Stallingborough Village for fy 25/26 for submission to NELC.

Budget discussed in relation to precept requirement and existing reserves and figure of £50,000.00 agreed as precept for Stallingborough village for fy 25-26. Clerk to request from NELC.

**RESOLVED: That precept figure for Stallingborough Village for fy 25-26 be set at £50,000.00.**

#### **Personnel Items**

##### **24/128 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)**

##### **24/129 Personnel Items**

- a) To approve salary payments as per schedule circulated.

All salary payments approved to be made.

**RESOLVED: That all salary payments be approved to be made as per schedule circulated.**

Chairman closed the meeting at 8.10 pm.

Signed: .....

Date: .....