

**MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH COUNCIL HELD ON WEDNESDAY 12<sup>th</sup> FEBRUARY 2020 AT THE VILLAGE HALL, STALLINGBOROUGH AT 7.30 PM**

**Present:** Cllr. Gilbert (Chairman)  
Cllrs. Scott, Sears, Reed, Nicholls, Genney and Crofts

**Apologies:** None

There were no others present.

**19/121 To receive and accept apologies for absence**

None received.

**19/122 Declarations of Interest**

None made.

**19/123 To approve minutes of previous meeting in January 2020**

Minutes as circulated approved for January 2020 and signed by Chairman.

**RESOLVED: That minutes be approved as a true record of the meeting**

**19/124 Police Report for information only**

Not yet received. Noted.

**19/125 Highways/Footpaths/Traffic Issues**

a) To receive update on any highways/footpaths/traffic issues from Clerk

Clerk had circulated notification of informal crossing works from NELC to all members. A1173 issues had been discussed and Chairman had given press article to local press.

b) Next highways meeting date – Wednesday 11<sup>th</sup> March 2020

Clerk advised location of Humberston and if representative from Stallingborough wished to attend, Stallingborough could be used as venue. Cllr. Sears to attend next scheduled meeting after March. Noted. Clerk asked members to send any items for meeting through to her prior to the meeting.

**19/126 Planning Matters**

To consider the following planning applications:

**Planning Application Reference: DM/0924/19/FUL**

**Proposal: Demolish existing outbuildings, partially demolish side of dwelling, remove existing oil tank, erect single storey extensions to rear and creation of a juliette balcony to rear with various alterations**

**Location: Manor Farm 126 Station Road**

*No objections.*

**Planning Application Reference: DM/1160/19/FUL**

**Proposal: Variation of Conditions 2 (Approved Plans) and 12 (Landscaping) as granted on DM/0147/16/FUL (Engineering works and use of land for external car parking, internal site access works, boundary works, and other associated works) for revision to install canopy, gatehouse, sub stations and security hut, infill existing ditch, creation of perimeter swales and ditches and alterations to landscaping**

**Location: Land At North Moss Lane Stallingborough**

*No objections.*

Planning decisions for information – circulated as received.

To receive any other planning correspondence including presentations – non received.

**19/127 Village Hall**

- a) To receive any update on Youth Club and agree any necessary actions

Cllr. Scott advised not present for half term. Request for snug/office to have a panel door and she would source quotations etc. and present back to full Council.

Cllr. Crofts reminded Clerk about key cupboard for Hall and Clerk would action this.

- b) To receive report on village hall matters inc. recent/future bars and agree any necessary actions

One bar for Gun Club AGM booked in and one for private party in June at present time.

- c) To receive confirmation all electrical works now completed

All completed apart from smoke alarm check in bar but not part of scheduled requirement and invoice approved for payment.

**RESOLVED: That electrical work invoice be paid and work completed**

**19/128 Future Dates (for information only)**

Next meeting date – Wednesday 11<sup>th</sup> March 2020

ERNLLCA/NALC Good Employer personnel training day – Friday 14<sup>th</sup> February 2020, Hull – Clerk to attend

HCF/Catch meeting – tbc

BCCRP meeting – tbc

Office Closure – Friday 20<sup>th</sup> March to Friday 27<sup>th</sup> March inclusive

Any other future dates

**19/129 Reports**

To receive reports on the following meetings attended

Town and Parish Liaison – January 2020

Cllr. Crofts had attended. Community Speed watch, enforcement and road matters together with Planning offering to visit PC meetings. All noted.

BCCRP Meeting

Not held yet.

HCF Meeting

Cllr. Crofts attended. Well attended meeting and all companies present performing well. Possible visit to Synthomer being considered.

One Voice

No one attended.

Any other reports

None received.

**19/130 Correspondence/Information Update/Parish Matters**

- a) Information and updates from NELC/Clerk for information only including consultations and information from NELC – trees/hedgerows policy information, community involvement consultation and community speed watch information

Cllr. Reed asked about Emergency planning and this would be placed on Agenda for March 2020.

All other consultations noted as sent out by Clerk.

- b) To receive notice of next Stallingborough Newsletter – April/May edition and agree any necessary actions including distribution issue

Distribution issue had been raised and dealt with and vacancy now for another distributor. Clerk would check with existing distributor to cover next edition until second distributor could be found. Cllr. Gilbert mentioned the Hanging Basket Competition at this point which the Produce Show Team would now be organising with the PC providing the voucher prizes as usual. This was agreed.

**RESOLVED: Vacancy for distributor and hanging basket competition to be run under Show Management**

- c) To agree details and publication for two contracts for fy 20/21 for churchyard maintenance and general village grounds maintenance for invitations for quotations

Invitations for quotations agreed with schedules amended slightly and Clerk to publish and send out to various companies as per previous lists.

**RESOLVED: That invitations for quotations be sent out as agreed**

- d) To consider any issues raised on Playing Fields and agree any necessary actions

None raised.

**19/131 Finance**

- a) To approve payment of cheques as per list for February 2020

That payments be made as per list circulated.

**RESOLVED: That payments be made as per list circulated.**

- b) To note copies of budget to all members for record

All members confirmed receiving copy of budget for fy 20/21. Noted.

- c) To consider and agree internal audit arrangements for fy 19/20 including appointment of internal auditor

Members agreed that they wished to keep the current auditor, Mrs. Stennett for the internal audit for 19/20 and Clerk to invite Mrs. Stennett to carry this out for the year.

**RESOLVED: That Mrs. M. Stennett be appointed as internal auditor for the fy 19/20**

Personnel Items

**19/132 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)**

**19/133 Personnel Items**

- a) To approve salary payments as per schedule circulated

Salary payments as circulated approved to be made.

**RESOLVED: That salary payments be made as circulated**

*Chairman closed the meeting at 8.20 pm.*

Signed: .....	Date: .....
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