

**MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH  
COUNCIL HELD ON WEDNESDAY 9<sup>th</sup> DECEMBER 2020 AT 7.30 PM VIA THE ZOOM  
VIRTUAL PORTAL\***

**Present:** Cllr. Gilbert (Chairman)  
Cllrs. Sears, Crofts, Nicholls, Genney and Reed.

**Apologies:** Cllr. Scott

**In attendance:** Cllr. Swinburn, Ward Cllr., NELC

**20/95 To receive and accept apologies for absence**

Received from Cllr. Scott due to previous commitments and accepted.

**RESOLVED: That apologies be received and accepted.**

**20/96 Declarations of Interest**

None declared. Cllr. Swinburn declared as Portfolio Holder for NELC.

**20/97 To approve minutes of previous meeting in November 2020**

Minutes approved as a true record with Cllr. Nicholls noted as apologies for absence.

**RESOLVED: That minutes be approved.**

**20/98 Police Report for information only**

Not yet received – Clerk to circulate when available.

**20/99 Highways/Footpaths/Traffic Issues**

a) To receive update on any highways/footpaths/traffic issues from Clerk

Covered under report under next item.

b) To receive report on highways meeting with NELC/ENGIE – Wednesday 9<sup>th</sup> December including update on consideration of traffic regulation order for village to prevent parking on footways and verges and agree any necessary actions

Cllr. Sears and Clerk had attended virtual meeting that day. TRO, parking problems and other general traffic matters throughout the village. To be followed up in the New Year with site visit and Cllr. Sears and Clerk will meet with NELC and commence progressing issues. Noted.

Cllr. Swinburn advised that works to Bridleway were now being progressed. Problem by Church with utilities company had now been cleared but grass verge still to be reinstated. Cllr. Swinburn advised on new permit scheme for utility company works time-limiting works. Also works to B1173 ahead of schedule and will be fully open from following week. Noted and Chairman thanked Cllr. Swinburn for attendance and assistance.

**20/100 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0927/20/FUL**

**Proposal: Erection of a two storey reactor building with steel frame and profile steel cladding to walls and roof**

**Location: Polynt Composites UK Ltd. Laporte Road Stallingborough**

*No objections.*

Planning decisions for information – circulated as received.  
To receive any other planning correspondence – none received.

20/101 Future Dates (for information only)

Next meeting date – Wednesday 13<sup>th</sup> January 2021 and budget to be included in that meeting.  
Christmas office closure – 22.12.20 to 04.01.21  
Town and Parish Liaison – 21.01.21  
Any other future dates – none received.

20/102 Correspondence/Information Update/Parish Matters

a) To receive update on current and next Newsletter for Feb 2021

Next edition February 2021. Noted that Dec/Jan one already distributed with no problems apparent. Clerk advised on one applicant received for distribution vacancy and agreed that applicant be offered position.

**RESOLVED: That applicant, with details advised by Clerk, be offered distribution round**

b) To receive update on village sign at entrance to village and agree any further necessary actions

Cllr. Neul absent but had sent report that it was being progressed and hopefully installed for Christmas.

c) To receive update on village hall operations following end of lockdown and tier restrictions and agree any necessary actions

Closed at moment apart from Cliftons. Plumber had advised source of leak may be apparent and asked for permission to investigate. Clerk to ask for estimate before sanctioning works and report back to liaise with Chair and Vice-Chair.

**RESOLVED: That estimate for leak repair be obtained and Clerk to liaise with Chair and Vice-Chair over progressing issue**

d) To receive any further update on Network Rail works to trees including replanting scheme for 100 trees and agree any further necessary actions

Clerk advised that Network Rail were now providing 100 trees direct and they were due for delivery shortly with date awaited. Councillors confirmed that grounds maintenance contract then plant trees at cost of £1 per tree with Cllr. Crofts to provide Clerk with map of where trees should be planted.

**RESOLVED: That grounds maintenance contractor plant trees when delivered at cost of £1 Per tree and that Cllr. Crofts provide plan of where on field the trees would be situated**

e) Playing Field – to receive any issues on the playing field for consideration and agree any necessary actions

Clerk advised that contractor had quoted £300 to reinstate fence and gate in proper position next to path and relocate bin. Cllr. Swinburn, NELC, asked Clerk for details as he may be able to get work provided free of charge. Noted and Clerk to report back.

**RESOLVED: That Clerk pass details to Cllr. Swinburn for possible works to be carried out free of Charge.**

f) To receive update on village Christmas tree

Installed and lights put on by McCanns as usual. Council noted its thanks to Hoyes family of Town Gate Farms for donation of tree. Noted.

g) To receive update from LIVES for defibrillator and agree any necessary actions

All agreements signed and submitted and waiting for invoice and confirmation of cover. Noted.

**20/103 Finance**

- a) To approve payment list for December 2020

Payments approved to be made.

**RESOLVED: That payments be approved to be made as per list circulated.**

- b) To consider contribution to Clerk’s SLCC membership and agree any action £40.00 contribution agreed as per previous year.

**RESOLVED: That contribution of £40.00 be made to Clerk’s SLCC membership for 21/22.**

- c) To note receipt of Ward Cllr. Funding and agree any action

Ward funding of £250 received and Clerk to contact resident to organise contribution to go to planting scheme. Noted.

- d) To note receipt of support grant from NELC for November lockdown period for information only

Clerk advised £1,334 support grant from NELC had been received. Noted.

- e) To agree date for budget setting for fy 21/22

To be done at January 2021 regular Council meeting with 7.00 pm start for meeting.

**RESOLVED: That the January 2021 meeting commence at 7.00 pm to allow for budget setting.**

**Personnel Items**

**20/104 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)**

**20/105 Personnel Items**

- a) To approve salary payments as per schedule

Agreed that salaries be approved as per schedule circulated.

**RESOLVED: That salaries be paid as per schedule.**

- b) To receive update on job retention scheme and agree any necessary actions

Clerk advised one member of staff now on part time furlough due to hiring at hall and JRS claims continued to be submitted and paid. Chairman and members agreed that small Christmas gift be authorised for each staff member with cost approved. Noted.

Chairman closed the meeting at 20.10.

Signed: .....

Date: .....