

**MINUTES OF A MEETING OF STALLINGBOROUGH PARISH COUNCIL ON
WEDNESDAY 13th SEPTEMBER 2023 AT 7.30 PM AT STALLINGBOROUGH VILLAGE
HALL, STATION ROAD, STALLINGBOROUGH**

Present: Cllr. Gilbert
Cllrs. Sears, Gilbert, Reed, Crofts and Hoyes

Apologies: Cllrs. H and J Scott

There were 2 members of the public present.

23/58 To receive and accept apologies for absence

Received from Cllrs. H and J Scott due to previous commitment and accepted.

RESOLVED: That apologies be received and accepted

23/59 Declarations of Interest

None made

23/60 To approve minutes of previous meetings in July 2023

Cllr. Hoyes requested addition to minutes showing she had expressed concerned over the egg unit planning application which had previously come before the Council. Agreed and also Clerk asked to request consultation details on the application from the Planning Officer concerned.

RESOLVED: That minutes be approved as a true record of the meeting with the addition of Recording concerns made by Cllr. Hoyes over a planning application.

23/61 Police Report for information only

Nothing received to date of meeting.

23/62 Highways/Footpaths/Traffic issues

- a) To receive and consider any highways/footpaths/traffic issues and receive any update from Clerk including issues all reported from last meeting

Nothing to report.

Public Break

Resident present re land to the side of their property and asking the PC to cut back overgrowth. Resident also present re tall tree on boundary of their property with the playing field and Clerk requested to obtain quotation for works if required.

23/63 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0859/23/PAT

Proposal: Prior approval for the installation of 30 metre lattice tower on concrete base with 6No. antennas, 2No. dishes, 1No. cabinet, 2No. flat pack rack, 1No. GPS module, 1No. meter cabinet and associated ancillary works

Location: Land To Rear Of E Handcock Haulage Contractors Ltd North Moss Industrial Estate Kiln Lane Stallingborough

PROPOSED BASE STATION INSTALLATION AT CORNERSTONE 30762200, LAND TO REAR OF E HANDCOCK HAULAGE CONTRACTORS LTD, NORTH MOSS INDUSTRIAL ESTATE, KILN LANE, GRIMSBY, NORTH EAST LINCOLNSHIRE, DN41 8DW. NGR: E: 261345, N: 660798

Cornerstone Ltd.

No objections.

To receive planning decisions and any representations for information – none received.

To receive any other planning correspondence – none received.

RESOLVED: That comments be submitted as agreed

23/64 Future Dates (for information only)

Next meeting date – Wednesday 11th October 2023

ERNLLCA Conference – Friday 15th September 2023

Office closure 18.09.23 to 22.09.23

Any other future dates

23/65 Reports

Ward Cllrs. Report from NELC

None present and apologies had been received.

Town and Parish Liaison – Thursday 13th July 2023

Cllr. Astbury as Chair for the coming year. Noted.

ERNLLCA District Committee Meeting – Tuesday 18th July 2023

No one attended.

Shaping Stallingborough Meetings

Scarecrow festival at Pavilion as Hall had been double booked and Produce Show had been successful.

BCCRP report

Cllr. Reed reported. New rail officer in place; Ticket office closure objections; on going with electric bike scheme; new web site and Santa specials being run again.

Friends of Stallingborough Church report

Remove this report from next meeting as Church update as required with the Newsletter. Noted.

To receive any other reports

None.

23/66 Village Hall Matters

a) To receive update on provision of internet for the Village hall and agree any actions

Cllr. Reed had installed a 3 device which appeared to provide internet during meeting. Cllrs. Instructed Clerk to contact 3 and purchase with appropriate contract and report back with any issues. Contract with TalkTalk could only be cancelled by completing new service provider.

RESOLVED: That Clerk purchase 3 mobile internet device for Village Hall as agreed if Price was as discussed.

b) To note completion of projects to Hall for ceiling tile installation and provision of new sockets and new furniture and agree any further necessary actions

Strip lights needed some attention and Clerk to ask electrician to visit.

Energy usage – minute that this will be examined when contract ends. C /f to next meeting.

RESOLVED: That energy contract will be examined when current contract ends.

23/67 Correspondence/Information Update/Parish Matters

- a) To consider next Newsletter for October/November 2023

Clerk to produce as usual and asked everyone for contributions. Noted.

- b) Playing Field – to include any report on outstanding Pavilion works and agree any further actions including playground repairs

Nothing to report for this meeting.

Cllr. Swinburn had advised that NELC could not carry out repairs to new gate entrance etc. but that if Clerk could get quotation for works, he would cover with Ward Funding if appropriate. Clerk would obtain quotation and send to Cllr. Swinburn. Noted.

- c) To receive update on works to land adjacent to allotments and to receive report on allotments from Clerk and agree any further necessary actions

Clerk had circulated and displayed a draft allotment agreement which was approved and would now obtain quotation for individual plot insurance and report back to next meeting for next stage of action to be agreed.

RESOLVED: That allotment tenancy agreement be approved in principle and Clerk obtain Insurance quotation before next stage of action

23/68 Finance

- a) To approve payment list for September 2023

All payments approved to be made as per list circulated.

RESOLVED: That payments be approved as per list circulated.

- b) To receive external audit section from external auditors and agree closure of audit and any further necessary actions.

Received external audit and only comment was the action c/f from previous year on two figures transposed on Annual Return. Noted by members and agreed closure of audit for fy 22-23 with no further actions required. All information on website as required.

RESOLVED: That audit for fy 22/23 now be officially closed and all paperwork put on website As required.

Personnel Items

23/69 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

23/70 Personnel Items

- a) To approve salary payments as per schedule circulated.

Salary payments approved as per schedule circulated.

RESOLVED: That all salaries be paid as per schedule circulated.

- b) To consider payment of holiday pay to cover leave c/f.

Request from staff member and agreed one week's leave be paid and remaining 4.5 days c/f to next leave year if not used this current year.

RESOLVED: That the above be actioned for staff member.

- c) To organise date for staff appraisals

Date to be agreed when all current staff leave completed for the month. Noted.

Chairman closed the meeting at 8.50 pm.