

**MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH
COUNCIL HELD ON WEDNESDAY 9th SEPTEMBER 2020 AT 7.30 PM VIA THE ZOOM
VIRTUAL PORTAL***

Present: Cllr. Gilbert (Chairman)
Cllrs Crofts, Nicholls, Scott, Reed and Sears

Apologies: Cllrs. Genny and Newman

In Attendance: Cllrs. S and K Swinburn, NELC Ward Cllrs.
Paul Coffell, Network Rail

There was 1 member of the public present.

(All present by video and audio means including the Clerk as minute taker)

20/62 To receive and accept apologies for absence

Received from Cllrs. Genney and Newman (work commitments) and accepted.

RESOLVED: That apologies be received and accepted

20/63 Declarations of Interest

None made.

20/64 To approve minutes of previous meeting in August 2020

Agreed that minutes as circulated be agreed as true record of the meeting held.

RESOLVED: That the minutes be approved as a true record of the meeting.

20/65 Police Report for information only

Received and noted and circulated to all before the meeting.

20/66 Highways/Footpaths/Traffic Issues

a) To receive update on any highways/footpaths/traffic issues from Clerk

Layby issues mentioned briefly and Cllr. Swinburn to enquire about possible stopping up order.
Noted.

Public Break in conjunction with this item.

Resident present to give plan for natural planting scheme on green areas at entrance to village as previously discussed. NELC had agreed proposals and approx. 54.5 kg seed to be planted in March after NELC had carried out preparation works. Cost would be approximately £500 for two lots of seed and Clerk to agenda for October in case any additional funding required by the Group. Members agreed plans.

RESOLVED: That the PC had no objections to the proposed planting scheme and areas.

20/67 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0684/20/FUL

Proposal: Demolish existing outbuildings and erection of 9 dwellings with garages, landscaping and associated works

Location: Wentworth House 4 Church Lane Stallingborough

*Cllr. Crofts declared a personal interest due to distant family connections and this was noted.
No objections.*

Planning Application Reference: DM/0659/20/FUL

Proposal: Erection of water pumping station and compound to include 4m high lighting column, 6m high telemetry aerial, fenced enclosure and associated works

Location: Land Adj Kiln Lane Roundabout Kiln Lane Stallingborough

No objections but lighting tower should not impact in any way.

Planning decisions for information – circulated as received.

To receive any other planning correspondence – none received.

RESOLVED: That all comments be submitted as agreed

20/68 Future Dates (for information only)

Next meeting date – Wednesday 14th October 2020

Any other future dates

20/69 Correspondence/Information Update/Parish Matters

- a) To receive update on next Newsletter for October/November 2020 and agree any further necessary actions including consideration of delivery areas and agree any necessary actions

Resident to submit item about planting schemes, Network Rail item already received. Clerk to publish and send out for distribution as usual. School to be asked if they would like to submit items. Noted.

- b) To receive update from Government on restriction guidelines and consider any appropriate actions in respect of Stallingborough Village Hall operation

Some hirers back to Hall and others not yet back. Fully Covid-secure and following all necessary procedures. Noted.

- c) To receive report on visit with Network Rail re trees on boundary and agree any necessary actions

Clerk had been contacted by Network Rail re works proposed for Network Rail land and enquiry regarding tree works on the PC owned land. Clerk had met representatives on site and invited them to be present at full meeting to discuss proposals with Members. Mr. Paul Coffell present from Network Rail. Mr. Coffell explained high priority of location in terms of leaves and debris on the line affecting services. Network Rail would be removing trees on its own land and had contacted neighbouring land-owners many of whom had also given permission for the trees to be removed adjacent to the line. All costs to be borne by Network Rail. All necessary ecological surveys etc. would be carried out before works took place. Network Rail proposing to remove all trees on the far side of the playing field, owned by the Council, adjacent to the railway line. Members were not in favour of removing all trees but did acknowledge that some of the trees on site had split and needed either removal and/or remedial tree works. It was agreed that a way forward would be to hold a site visit with as many members as possible to attend along with Network Rail. It was agreed that those present on the site visit, with the Clerk also present to note actions agreed, with a minimum of 3 members present to be quorate, should agree any works thought necessary and appropriate with Network Rail. Meeting scheduled for Friday 11th September 2020 at 3.00 pm.

RESOLVED: That minimum of 3 Council members, the Clerk and representatives from Network Rail hold a site visit on Friday 11th September 2020 to discuss Network Rail issues And agree any works thought necessary and appropriate on the site

- d) Playing Field – to receive update on playground and installation of bins

Members and Clerk thanked Cllr. Swinburn for provision of 2 litter bins. These would now be installed as agreed on site.

20/70 Finance

- a) To approve payment list for September 2020

All payments, as circulated, approved to be made.

RESOLVED: That all payments be approved to be made.

- b) To receive correspondence from external auditor, adjust AGAR asset box figure and agree return to external auditors

Two figures transposed on annual return in the asset value column and PKF requested correction and resubmission, this was agreed and initialled as required and Clerk to resubmit.

RESOLVED: That correction to transposed figures be made and submitted to external auditors

- c) To receive and agree renewal of insurance for year with Came and Company Ltd.

Information received and agreed to take policy with Ecclesiastical through Came and Company and Clerk to authorise for 3 year deal.

RESOLVED: That insurance be renewed through Came and Company for 3 year deal with Ecclesiastical

Personnel Items

20/71 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

20/72 Personnel Items

- a) To approve salary payments as per schedule circulated noting new salary scale implementation for Clerk based on new scales received from NALC

Clerk had circulated new salary scales published by NALC/ERNLLCA to all members and implementation of new scales from 01.04.20 agreed and noted. Salary payments as per schedule circulated approved to be made.

RESOLVED: That all salary payments as per schedule circulated be approved to be made and Implementation of revised scales for Officers be noted and implemented

- b) To receive update on job retention scheme and agree any necessary actions

Clerk advised still claiming for part time furloughs for staff and grants being received. Noted.

Chairman closed the meeting at 8.40 pm.

Signed:	Date:
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