

MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH COUNCIL HELD ON WEDNESDAY 10th JUNE 2020 AT 7.30 PM VIA THE ZOOM VIRTUAL PORTAL*

Present: Cllr. Crofts (Chairman)
Cllrs. Sears, Nicholls, Genney, Gilbert (part meeting only) and Reid
(*all members present through audio and visual means*)
Clerk as minute taker (*present through audio and visual means*)

Apologies: Cllr. Scott

There was 1 member of the public present (*present through audio and visual means*)

20/24 To receive and accept apologies for absence

Apologies received from Cllr. Scott who could not access the meeting. Accepted.

RESOLVED: That apologies be received and accepted

20/25 Declarations of Interest

None made.

20/26 To approve minutes of previous meeting in May 2020

Minutes of meeting in May as circulated approved and virtually signed by Chairman.

RESOLVED: That minutes be approved as a true record of the meeting held

20/27 Police Report for information only

Last report received circulated to all members. Noted.

20/28 Highways/Footpaths/Traffic Issues

a) To receive update on any highways/footpaths/traffic issues from Clerk

Some members expressed disappointment at recent crossing work carried out by NELC in village but Clerk reminded all members that this was an informal crossing point, not an official crossing nor a speed deterrent measure. Noted.

20/29 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0087/20/FUL

Proposal: Extension of 4no Biomass Flues at existing Biomass Plant

Location: Selvic Shipping Ltd Netherlands Way Stallingborough

No objections.

Planning Application Reference: DM/0274/20/FUL

Proposal: Variation of condition 2 (Approved Plans) pursuant to DM/0628/18/FUL (Partially demolish existing building and erect 20MWE waste to energy power generation facility, 65m stack and associated plant, machinery, parking and external works) to increase bunker and boiler room height to 40m to the ridge, amend roof design to a mono-pitch, amend roof design of boiler room to pitch roof, erect raised platform of 3.8m high for fuel delivery, repositioning of attenuation basin and handing of the building by 180 degrees

Location: Immingham Railfreight Terminal Scandinavian Way Stallingborough

No objections

Planning decisions for information – circulated as received.

To receive any other planning correspondence – none received.

RESOLVED: That comments as agreed by submitted to NELC

20/30 Future Dates (for information only)

Next meeting date – Wednesday 8th July 2020

Any other future dates – none received.

20/31 Correspondence/Information Update/Parish Matters

- a) To receive update on last Newsletter June/July 2020 and note next edition for August/Sept. 2020 and agree any further necessary actions

Cllr. Gilbert thanked all members who had helped with Newsletter distribution for last issue. Clerk advised that she had contacted possible new distributor but had not yet received response. Next edition to be considered at July meeting. Noted.

- b) To receive update from Government on restriction guidelines and consider any appropriate actions in respect of Stallingborough Village Hall management and potential reopening dates

No changes had yet been notified, although it was anticipated that Halls may be able to open from early July. Clerk to contact all existing regular hirers in anticipation and ascertain if they are willing to recommence and when.

RESOLVED: Clerk to contact all regular hirers and ascertain possible restart dates when Appropriate to do so

- c) To consider removal of gas and cooler from Village Hall bar as safety measure and agree any necessary actions and consider bar provision with information from Clerk

This issue raised by internal auditor but agreed to leave all equipment as is.

RESOLVED: That all equipment within the bar be left in situ for time being

20/32 Finance

- a) To approve payment list for June 2020

All payments authorised to be made. Clerk reminded members that hard copies of all invoices were kept and they could be examined by any member should they wish to do.

RESOLVED: That all payments be made as per list circulated

- b) To receive internal audit report from internal auditor and agree any necessary actions

Full written internal audit report received and circulated to all members and approved. No actions agreed as outcome from report. Clerk to publish and invoice to be settled.

RESOLVED: That internal audit report be formally received and no actions taken as result

- c) To agree completion of Annual Return, with Governance Section for completion by the Parish Council and agree submission of documentation to external auditor including public rights of inspection confirmation of dates

Clerk had circulated Annual Return to all members, internal audit section completed and members approved the Chairman of the meeting and the Clerk to sign and submit the Annual Return as appropriate to the external auditors. Members completed and approved the internal governance section. Members approved the dates for public inspection and Clerk to publish all information on the PC website.

RESOLVED: That the Annual Return be completed, approved and signed as appropriate and submitted to the external Auditors, PKF Littlejohn, together with all necessary paperwork and that public inspection dates also be approved. All to go on website

Personnel Items

20/33 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

20/34 Personnel Items

- a) To approve salary payments as per schedule circulated

All salary payments approved to be made as per schedule circulated.

RESOLVED: That all salary payments be approved to be made as per schedule circulated.

- b) To receive update on job retention scheme and agree any necessary actions

Members approved three staff members remaining on furlough for June 2020 and claim to be submitted under Job Retention Scheme.

**RESOLVED: That the three staff members remain on furlough as agreed for June 2020 and
 That claim be submitted under Job Retention Scheme**

Chairman closed the meeting at 8.10 pm.

<i>Signed:</i>	<i>Date:</i>
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