

MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH COUNCIL HELD ON WEDNESDAY 8th JULY 2020 AT 7.30 PM VIA THE ZOOM VIRTUAL PORTAL

Present: Cllr. Gilbert (Chairman)
Cllrs. Genney, Crofts, Nicholls, Sears and Reed
(All members and the Clerk, as minute taker, present through both audio And visual means)

Apologies: Cllr Scott

In Attendance: Cllrs. K. and S. Swinburn, NELC Ward Cllrs.

There were no others present.

20/35 To receive and accept apologies for absence

Received from Cllr. Scott due to other commitments and accepted.

RESOLVED: That apologies be received and accepted

20/36 Declarations of Interest

None made.

20/37 To approve minutes of previous meeting in June 2020

Minutes as circulated approved as a true record and virtually signed by the Chairman.

RESOLVED: That minutes be approved as a true record of the meeting

20/38 Police Report for information only

None yet received. Clerk to request.

20/39 Highways/Footpaths/Traffic Issues

a) To receive update on any highways/footpaths/traffic issues from Clerk

Some concerns about HGV's and passed to Ward Cllrs. Also issue with footpath on unadopted highway again passed to Ward Cllrs. Noted. Cllr. Nicholls advised resident wanted to plant up roundabout and Clerk advised this would need to be requested of NELC. Noted.

Cllrs. Swinburn gave update on A1173 works which were ahead of schedule. Crossing completed on Station Road and Ward Cllrs. to look at possible highlighting further. Cllr. Swinburn agreed a replacement large bin in place of dog bin which had been removed by the park. Also agreed a second bin could be donated free of charge for far area of park as previously agreed. Chairman thanked Cllrs. Swinburn and agreed liaison with Clerk over delivery. Noted.

20/40 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/0039/20/FUL

Proposal: Erection of 1.5m high wall

Location: Catch UK Redwood Park Estate Kiln Lane Stallingborough

No objections.

RESOLVED: That comments be sent to NELC as agreed.

Planning decisions for information – circulated as received.
To receive any other planning correspondence – None received.

20/41 Future Dates (for information only)

Next meeting date – Wednesday 9th September 2020
To consider whether August meeting is required – required if planning received.
Office Closure – 24.08.20 to 01.09.20 inclusive
Any other future dates – none received.

20/42 Correspondence/Information Update/Parish Matters

- a) To receive entries to recent competition and agree necessary actions

Five entries received and agreed to split prize pot of £50 between all entries. Clerk to purchase post office general gift cards for £10 for each entrant.

RESOLVED: That all entries share £50 prize pot with £10 gift card each. Clerk to notify.

- b) To receive update on next Newsletter for August/September 2020 and agree any further necessary actions

Will be out by end of August. No response from new distributor so Clerk to investigate alternative and report back. Noted.

- c) To receive update from Government on restriction guidelines and consider any appropriate actions in respect of Stallingborough Village Hall management and potential reopening dates and note re opening of play areas etc.

Play area now reopened. All hirers who could return for indoor sports from 24th July would be required to adhere to action plan with all safety measures in place. Clerk to monitor hirings and organise staff return if required and report back to next meeting. Still not able to open for parties/private social hirings. Noted.

- d) To consider any issues on playing fields and agree any necessary actions

Extra bin would now be provided via Cllr. Swinburn from NELC. Clerk to alert contractor and ask to site when received. Noted. Clerk to order signs re dog fouling.

20/43 Finance

- a) To approve payment list for July 2020

Payments as circulated approved to be made.

RESOLVED: That payments be made as per schedule circulated.

- b) To receive and accept first quarter accounts, account reconciliation and bank statement

Clerk had circulated cash book for first quarter, account reconciliation and bank statements to end of June. Members formally approved quarterly accounts.

RESOLVED: That quarterly accounts be received and formally approved.

- c) To receive any update on external audit and agree any necessary actions

All paperwork had been submitted as requested and acknowledged. Further information to be detailed when audit completed. Noted.

Personnel Items

20/44 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

20/45 Personnel Items

- a) To approve salary payments as per schedule circulated

All salaries approved to be paid.

RESOLVED: That all salaries be paid as per schedule circulated.

- b) To receive update on job retention scheme and agree any necessary actions

Clerk advised that this was still ongoing and members reconfirmed that salaries should be subsidised to usual levels. Part time furlough to be in place from August/September when hirings started to return.

RESOLVED: That staff remain on part time furlough when hirings commence returning and Clerk submit claim for appropriate hours as required with staff receiving Usual full salary amounts.

Chairman closed the meeting at 8.20 pm.

Signed:

Date: