

**MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH COUNCIL HELD ON WEDNESDAY 12<sup>th</sup> AUGUST 2020 AT 7.30 PM VIA THE ZOOM VIRTUAL PORTAL**

**Present:** Cllr. Gilbert (Chairman)  
Cllrs. Crofts, Nicholls, Genney and Newman (After Cooption)

**Apologies:** None

**In Attendance:** Cllrs. S and K Swinburn, NELC Ward Cllrs.

*(All those present were present by both audio and visual means including the Clerk as minute taker)*

**20/50 To receive and accept apologies for absence**

None received but Cllrs. Sears, Scott and Reed not present. Noted.

**20/51 Declarations of Interest**

None made.

**20/52 To approve minutes of previous meeting in July 2020**

Minutes as circulated approved as a true record and virtually signed by the Chairman.

**RESOLVED: That minutes be approved as a true record**

**20/53 CoOption of Candidate to fill casual vacancy**

To receive candidate, Mr. M. Newman, and agree any necessary actions

Candidate for casual vacancy present. After short discussion Mr. Newman was proposed, seconded and unanimously selected to fill the casual vacancy. Mr. Newman virtually signed Declaration of Acceptance of Office and had already received the Code of Conduct prior to the meeting.

**RESOLVED: That Cllr. Newman be coopted to fill a casual vacancy with immediate effect**

**20/54 Police Report for information only**

Received and circulated prior to meeting with no issues for Stallingborough. Noted.

**20/55 Highways/Footpaths/Traffic Issues**

a) To receive update on any highways/footpaths/traffic issues from Clerk

Clerk advised of highways meeting the following day with NELC. Clerk to check on highlights to crossing point, junction with van parked at Old Healing Road/Station Road. Cllr. Swinburn also reported on road issues connected with major roadworks and responded to issues from members over increased traffic and HGV's, advising all necessary precautions had been put in place by NELC/ENGIE and that he would also ask Police to carry out additional monitoring. Noted.

b) To consider maintenance contracts for village in light of delays from Covid-19 and agree any necessary actions

Maintenance contracts are continuing as issued and members were happy with this arrangement. Renewal will be next April in 2021. Noted.

**20/56 Planning Matters**

The following planning applications were considered:

**Planning Application Reference: DM/0082/20/FUL**

**Proposal: Demolish two existing semi-detached dwellings and erect two detached dwellings to include integral garage for Plot 2 (Amended Plans received 23rd July 2020 and Amended Description)**

**Location: Land Adjacent To Greenlands Farm Keelby Road Stallingborough**

*No objections.*

**Planning Application Reference: DM/0562/20/FUL**

**Proposal: Erect single storey rear extension and various external alterations**

**Location: 28 Saxonfields Drive Stallingborough**

*No objections.*

**Planning Application Reference: DM/1074/17/HS**

**Proposal: (CHANGE OF OFFICER. DUPLICATES OF CONSULTATIONS SENT**

**14/07/2020) Hazardous Substance consent for the storage and processing of Liquefied flammable gas (160 tonnes), Section H - Health Hazards - Part 1, H2 (166 tonnes), Section E - Environmental Hazards - Part 1, E1 (200 tonnes) and Section E - Environmental Hazards - Part 1, E2 (166 tonnes) in association with a polymerisation production facility**

**Location: Synthomer Ltd South Marsh Road Stallingborough**

*No objections.*

**Planning Application Reference: DM/0533/20/HS**

**Proposal: Hazardous substances consent for storage of up to 3.00 tonnes of Arsine (AsH<sub>3</sub>) in moveable containers (22.7kg Cylinders), 1.00 tonne of Phosphine (PH<sub>3</sub>) in moveable containers (18kg Cylinders)**

**Location: Boc Limited Hobson Way Stallingborough**

*No objections.*

Planning decisions for information – circulated as received.

To receive any other planning correspondence – none received.

**RESOLVED: That comments be submitted to NELC as agreed.**

#### **20/57 Future Dates (for information only)**

Next meeting date – Wednesday 9<sup>th</sup> September 2020

Highways Meeting – Thursday 13<sup>th</sup> August 2020

Office Closure – 24.08.20 to 01.09.20 inclusive

Any other future dates

#### **20/58 Correspondence/Information Update/Parish Matters**

- a) To receive update on next Newsletter for October/November 2020 and agree any further necessary actions including consideration of delivery areas and agree any necessary actions

Next Newsletter will be October/November edition and members to look at distribution rounds at September meeting and organise delivery by Members if unsuitable for distribution team. New distribution team members welcomed and noted.

- b) To receive update from Government on restriction guidelines and consider any appropriate actions in respect of Stallingborough Village Hall management and potential reopening dates and note re opening of play areas etc.

Clerk advised some hirings had returned, others still not back. Playgrounds now reopened. Agreed that no private parties could yet be held and any booked in could not go ahead until Government notice advised as such.

**RESOLVED: That no private parties could yet recommence**

c) To receive annual inspection on playground equipment and agree necessary actions  
Annual inspection had taken place and issues raised already actioned by Clerk for investigation/obtaining quotations. Noted.

d) To receive update on installation of two new bins and consider any issues on playing fields and agree any necessary actions

These now installed and thanks sent to Cllr. Swinburn, NELC for organising this. Noted.  
Cllr. Crofts advised on pitch bookings and it was agreed to give priority to junior teams.

**RESOLVED: That priority be given to the junior teams for the playing pitches as agreed**

**20/59 Finance**

a) To approve payment list for August 2020

Approved to be made as per list circulated.

**RESOLVED: That payments be made as per list circulated.**

b) To receive any update on external audit and agree any necessary actions

Nothing yet received back from external auditors. Noted.

Personnel Items

**20/60 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)**

**20/61 Personnel Items**

a) To approve salary payments as per schedule circulated

All payments as per schedule circulated, approved to be made.

**RESOLVED: That all salary payments be approved as per schedule circulated**

b) To receive update on job retention scheme and agree any necessary actions

As agreed, part time furlough now in operation. Claim for July successfully reimbursed. Noted.

Chairman closed the meeting at 8.20 pm.

*Signed:* .....

*Date:* .....