

**MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH COUNCIL HELD ON WEDNESDAY 15<sup>th</sup> APRIL 2020 AT 7.30 PM VIA THE ZOOM VIRTUAL PORTAL\***

*\*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020*

**Present:** Cllr. Gilbert (Chairman)  
Cllrs. Neul, Crofts, Reed, Nicholls, Genny and Sears  
(all members present via audio and visual contact)  
Clerk as minute taker (present by audio and visual contact)

**Apologies:** None

There were no others present and no requests for access had been received.

**20/01 To receive and accept apologies for absence**

None received, all present.

**20/02 Declarations of Interest**

None made.

**20/03 To approve minutes of previous meeting in March 2020**

Minutes as circulated approved as a true record and agreed for virtual signing by Chairman.

**RESOLVED: That minutes be approved as a true record of the meeting**

**20/04 Police Report for information only**

Received and circulated prior to meeting. Noted.

**20/05 To consider and agree amendment/addition to Standing Orders to allow for new Regulations in place and confirm voting methods for the Parish Council**

Amendments to Standing Orders agreed and additional fee for Zoom licence to extend meetings agreed at £40.

**RESOLVED: That amendments to Standing Orders to cover virtual meetings be adopted  
And that £40 contribution to Zoom licence for one year be approved**

**20/06 Highways/Footpaths/Traffic Issues**

a) To receive update on any highways/footpaths/traffic issues from Clerk

Clerk advised that NELC had all schemes appropriate to Stallingborough on hold at present time. Noted.

**20/07 Planning Matters**

The following planning applications were considered – the Clerk reminded all members that for the virtual meeting, plans should be looked at via the NELC portal and a guide on how to do this had been circulated by the Clerk prior to the meeting -

**DM/0283/20/FUL 13 Holly Close, Stallingborough**

**Erect single storey detached garage**

*No objections.*

**DM/0280/20/FUL Tudor Lodge, 43 Healing Road, Stallingborough**  
**Demolish existing single detached garage and erect single storey detached**  
**Double garage**  
*No objections.*

**DM/0258/20/REM Land Station Road, Stallingborough**  
Reserved matters application following DM/0782/16/OUT (Outline application to erect 4 detached bungalows with attached garages, 2 pairs of semi-detached bungalows with attached garages, 2 pairs of link semi-detached houses, two with garages and 2 detached houses with access, layout and scale to be considered) to erect 14 dwelling with associated works to consider appearance, landscape, layout and scale  
*Noted reserved matters with application having outline permission. No objections.*

Planning decisions for information – circulated as received.  
To receive any other planning correspondence – proposed visit by Energy Team had been postponed.

**RESOLVED: That all comments be submitted to NELC as agreed**

**20/08 Future Dates (for information only)**

Next meeting date – Wednesday 13<sup>th</sup> May 2020 (Note that under the new regulations as shown there is no requirement to hold an Annual Meeting in May)  
Any other future dates – none to note.

**20/09 Correspondence/Information Update/Parish Matters**

- a) To consider next edition of Newsletter – June/July 2020 – and agree any actions including appointment of new distributor

This to be deferred to May 2020 meeting when decision would then be made.

**RESOLVED: Decision on publication of June/July newsletter to be deferred to May meeting.**

- b) To receive report on status of Hall, consider any outstanding repairs or maintenance issues during closure and agree any necessary actions

Clerk advised that all works had now been completed, with door to boiler now installed and carbon monoxide monitor, as requested, booked in to be fitted. Bulbs in bar store had now been fixed also. Noted.

**20/10 Finance**

- a) To approve payment list for April 2020

All payments approved to be made as per list. Clerk confirmed that necessary payments, as received, would be made under Clerk's delegated powers as RFO.

**RESOLVED: That all payments be approved to be made as agreed and that Clerk continue to Make any necessary payments required as RFO**

- b) To receive report on grants from NELC from Clerk and agree any necessary actions

Clerk reported that grant application had been successful and £10,000 had been paid into account. Chairman thanked Clerk for submitting application.

**RESOLVED: That £10k grant towards Hall had been received from NELC**

- c) To receive update on proposed schedules for internal and external audit and final accounts for fy 19/20

Clerk advised she would report at May meeting on schedule for audits, which had been extended, and on dates/arrangements for internal audit as required. Noted.

Personnel Items

**20/11 Exclusion of Press and Public**

**RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)**

**20/12 Personnel Items**

- a) To approve salary payments as per schedule circulated

Salaries approved to be made as per list circulated.

**RESOLVED: That all salary payments be approved to be made.**

- b) To receive update/report on staff furloughs and agree any necessary actions

Clerk reported that claim would be submitted. Agreed that staff members continue to be paid full salary allowance whilst furloughed and that the claim for those staff would be made at 80% of that total. Clerk to report back at next meeting.

**RESOLVED: That Clerk reclaim 80% of staff costs for furloughed members under Job Retention Scheme and that furloughed staff receive full salary whilst furloughed.**

*The Chairman closed the meeting at 8.14 pm.*

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| Signed: ..... | Date: ..... |
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