

**MINUTES OF A VIRTUAL PARISH COUNCIL MEETING OF STALLINGBOROUGH
PARISH COUNCIL HELD ON WEDNESDAY 13th JANUARY 2021 AT 7.30 PM VIA THE
ZOOM VIRTUAL PORTAL***

Present: Cllr. Gilbert (Chairman)
Cllrs. Sears, Crofts, Nicholls, Genney and Scott.

Apologies: Cllr. Reed

There were no others present.

(All those present by both audio and visual means including Clerk as minute taker)

20/106 To receive and accept apologies for absence

Received from Cllr. Reed due to technical problems and accepted.

RESOLVED: That apologies be received and accepted.

20/107 Declarations of Interest

Cllr. Gilbert declared prejudicial interest in planning application due to family connection. Noted.

20/108 To approve minutes of previous meeting in December 2020

Minutes as circulated approved as a true record.

RESOLVED: That minutes be approved as a true record of the meeting held.

20/109 Police Report for information only

Not yet received. Noted.

20/110 Highways/Footpaths/Traffic Issues

- a) To receive update on any highways/footpaths/traffic issues from Clerk and members and agree any necessary actions on outstanding matters

Cllr. Sears and Clerk had attended Highways meeting with NELC. NELC had promised site visit within village but this would probably be deferred due to lockdown. Clerk to progress for date. Noted.

20/111 Planning Matters

The following planning applications were considered:

Planning Application Reference: DM/1030/20/FUL

Proposal: Retrospective application to erect covered pergola

Location: 6 Blacksmiths Court Stallingborough

Cllr. Gilbert had declared a prejudicial interest but made representations.

Cllr. Crofts chaired this item.

No objections.

Planning decisions for information – circulated as received.

To receive any other planning correspondence – none received.

RESOLVED: That comments be submitted to NELC as agreed.

20/112 Future Dates (for information only)

Next meeting date – Wednesday 10th February 2021

Clerk's SLCC conference – 22nd to 24th February 2021

Town and Parish Liaison – Thursday 21st January 2021

Planning training – Cllrs. Crofts and Reed - January 2021

Any other future dates – none.

20/113 Correspondence/Information Update/Parish Matters

- a) To receive update on current and next Newsletter for Feb 2021

Cllr. Scott to submit article on village sign. Clerk to publish budget details. Distribution to still take place during lockdown.

- b) To receive update on village sign at entrance to village and agree any further necessary actions

Now completed as advised by Cllr. Scott. Noted.

- c) To note closure of village hall under new lockdown restrictions

Clerk confirmed Hall would remain closed under current lockdown restrictions. Noted.

- d) To receive any further update on Network Rail works to trees including replanting scheme for 100 trees and agree any further necessary actions

Trees expected during the week. Request to Network Rail for reinstating the grass surface and flattening. Members agreed draft plan from Cllr. Crofts for tree planting locations.

RESOLVED: That request be submitted to Network Rail for reinstating grassed areas

- e) Playing Field – to receive any issues on the playing field for consideration and agree any necessary actions

None raised.

20/114 Finance

- a) To approve payment list for January 2021

Approved.

RESOLVED: That payments be approved to be made as per list circulated.

- b) To note further grants to be received from NELC due to lockdown measures

Clerk advised NELC had advised that grants of £6,001 to be received . Noted.

- c) To receive and approve third quarter accounts, account reconciliation and bank statement to end of December 2020

Clerk had circulated cash book, account reconciliation and bank statements to all members prior to meeting. Received and approved and virtually signed by Chairman.

RESOLVED: That third quarter/nine month accounts be formally received and approved.

- d) To consider appointment of internal auditors for audit for fy 21/22 and agree necessary actions

Members agreed to appoint Mrs. M. Stennett. Clerk to advise Mrs. Stennett to confirm.

RESOLVED: That Mrs. M. Stennett be appointed as internal auditor for fy 20/21.

- e) To receive confirmation of Council Tax Base figures from NELC

Clerk had circulated all information from NELC on Council Tax Base figure for fy 21/22 and also precept calculations showing all housing bands within village for information. Noted.

- f) To receive budget paperwork and consider and set budget for Stallingborough Village for fy 21/22

Clerk had circulated all budget paperwork prior to meeting. Clerk shared spreadsheet on the screen for the meeting so all members could engage with budget completion. Budget agreed at £35,495 for fy 21/22.

RESOLVED: That budget for fy 21/22 be set at £35,495.00.

g) To set precept for Stallingborough Village for fy 21/22 for submission to NELC

Precept agreed to keep precept at current level and so it was set for £26,000.00 for fy 21/22.

RESOLVED: That precept for Stallingborough Village be set at £26,000 for fy 21/22. Clerk To submit precept request to NELC.

Personnel Items

20/115 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

20/116 Personnel Items

a) To approve salary payments as per schedule

Approved.

RESOLVED: That salary payments be approved as per list circulated.

b) To receive update on job retention scheme and agree any necessary actions

Staff currently furloughed under continued furloughing conditions. Agreed that holiday entitlements be settled with half to be taken by end of the current leave year and half to be paid in full as holiday pay at the end of the financial/leave year.

RESOLVED: That holiday entitlements be settled as shown above.

Chairman closed the meeting at 8.19 pm.

Signed:

Date: