

MINUTES OF A PARISH COUNCIL MEETING OF STALLINGBOROUGH PARISH COUNCIL HELD ON WEDNESDAY 9TH JUNE 2021 AT 7.30 PM AT STALLINGBOROUGH VILLAGE HALL, STATION ROAD, STALLINGBOROUGH

Present: Cllr. Gilbert (Chairman)
Cllr. Nicholls, Reed, Scott, Sears, Genney, Crofts

Apologies: None.

In attendance: 3 x Ward Cllrs., NELC

There were 2 members of the public present.

21/30 To receive and accept apologies for absence

None received – all present.

21/31 Declarations of Interest

None made.

21/32 To approve minutes of previous meeting in May 2021 and Annual Parish Meeting minutes

Minutes approved as a true record and signed by the Chairman.

RESOLVED: That minutes be approved as a true record of the meetings held

21/33 Police Report for information only

Received prior to meeting and circulated. Noted.

21/34 Highways/Footpaths/Traffic Issues

- a) To receive update on any highways/footpaths/traffic issues from Clerk and members and agree any necessary actions on outstanding matters

Cllr. Reed made representations on behalf of local business who had not been aware of road closure. NELC had said residents and business affected by the works would receive notification but they had not. Cllr. Reed passed to Cllr. Swinburn, NELC for action.

Verge cutting questioned and Clerk advised it was to be every 2 weeks as per previous year and this would be put in Newsletter.

Grounds maintenance – Cllr. Swinburn asked the PC to consider a possible SLA with NELC to allow Stallingborough PC to cut its verges under licence from NELC. Walk through to bus stop discussed and Cllr. Swinburn to pass to NELC. All noted.

Public Break

Healing Road resident complaining about grass cutting by NELC. Clerk to pass to NELC.

- b) To note revised date for Highways Meeting – 15.06.21 – Healing Hall

To be held at Humberston and Clerk and Cllr. Sears to attend. Noted.

21/35 Planning Matters

The following planning applications were considered:

No consultations received to date of meeting

Planning decisions for information – circulated as received.

To receive any other planning correspondence – none received.

21/36 Future Dates (for information only)

Next meeting date – Wednesday 14th July 2021

Highways Meeting with NELC – Tuesday 15th June 2021

Town and Parish Liaison Meeting – July – and agree comments/items to be submitted to NELC

Reduce it to twice a year as possible and support comments made by other PC's.

SLCC one day conference – Wednesday 23rd June 2021 – Clerk.

Any other future dates – none given.

21/37 Reports

ERNLLCA Training – Personnel Management/Disciplinary Hearings – 03.06.21 – Clerk

Clerk had not attended but representative from another Council had attended and slides had been shared with Clerk. Noted.

Ward Cllrs. report from NELC

Cllr. S. Swinburn reported. Bollards are in on cycle track; fencing has been redone; bin siting still outstanding; notice for making the closure of the layby permanent will be made next week subject to objections; held site visit with Traffic Team manager at NELC and introduced some signage to slow down on Church Lane; landfill site at Immingham will be closing on 30th June and by 31st July it will close permanently - 15-20 year period of leaving due to contamination; Ward funding back up and running £7.5k per ward and Clerk to advertise via Newsletter.

To receive any other reports – none received.

21/38 Correspondence/Information Update/Parish Matters

- a) To receive update on current and next Newsletter for August/September 2021

Ongoing. Parks progress to be highlighted.

- b) To receive update and quotations for playground refurbishment and agree any actions, including comments from playground inspection and quotation for tree works

Proposed and agreed that £5k be delegated to Clerk to progress the necessary works of repairs and painting to the equipment. Trees to be trimmed back from budget also.

RESOLVED: That £5k budget be delegated to Clerk to progress necessary safety repairs to Equipment, tree trimming and repainting of equipment as required. Clerk will Liaise with Cllr. Scott.

Cllr. Reed left the meeting at 8.30 am.

- c) To receive update on soldier silhouette and lamp post poppies and agree any further necessary actions

Ordered and Clerk collecting poppies following week and pay for them. Noted.

- d) To consider unused land on allotment site and agree any necessary actions

Cllr. Scott asked if the spare piece of overgrown land next to the allotments could be cleared and used for some purpose. Clerk to obtain quotation for clearance and stump grinding and report back. Resident had complained and Clerk to report back to resident with considerations being made.

RESOLVED: That Clerk obtain quotations for works to clear the piece of land as discussed

- e) Playing Field – to receive any issues on the playing field for consideration and agree any necessary actions including tree works

Cllr. Sears reported bees nest on rear corner of building – Clerk to obtain contractor to remove. Clerk would see if anything could be done to relocate the 2 benches near the teen shelter and report back. It had been reported and this was verified that someone had removed a tree on the actual PC land on the field. Cllr. Crofts advised that this did not appear to be a problem but the Clerk did point out that no one should be working on the land owned by the PC apart from contractors appointed by the PC.

- f) To receive update on clearance works to rear of Village Hall and agree any further actions

Clerk will check when this work was being done.

Cllr. Scott advised the Youth Club was opening that week. Noted.

21/39 Finance

- a) To approve payment list for June 2021

Approved.

RESOLVED: That payments be approved to be made as per list circulated.

- b) To receive notice of NELC of reclaim of restart grant awarded in April and agree any necessary actions

NELC had advised this should not have been paid and it was agreed, as per Healing PC, to write to Chief Executive over the matter.

RESOLVED: That letter be sent to the Chief Executive at NELC concerning the grant

- c) To receive internal audit report and agree any necessary actions

Internal audit report received and circulated to all members. Members approved receipt and no further actions.

RESOLVED: That the internal audit report be received and approved with no further actions

- d) To receive and consider completion of Annual Return (AGAR) for fy 20/21 for submission to external auditors as follows:

- Consider and agree completion of annual governance statement and agree signing

All members had been circulated a copy of the AGAR prior to the meeting and the governance statement was completed and approved to be signed as required.

- Consider and agree accounting statement and agree signing

Members approved the accounting statement and approved to be signed as required.

RESOLVED: That the Governance Statement and then the accounting statement be signed As approved and submitted with necessary paperwork to the external auditors

- e) To agree dates for publication of exercise of public rights of inspection of accounts for fy 20/21

Clerk had circulated this paperwork to all members and noted.

RESOLVED: That dates be approved as shown.

- f) To note publication of all audit paperwork onto website as required.

All audit information was required to be on the website. Noted.

Personnel Items

21/40 Exclusion of Press and Public

RESOLVED: exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

21/41 Personnel Items

a) To approve salary payments as per schedule

Salaries approved to be paid as per list circulated.

RESOLVED: That salaries be approved to be paid.

b) To note staff vacancy and consider and agree necessary actions

Clerk advised on staff vacancy and interviews arranged as required with members of Personnel Committee and Personnel Committee would agree with Clerk on suitable candidate.

RESOLVED: That the Clerk and Personnel Committee fill the vacancy with suitable candidate

Chairman closed the meeting at 9.00 pm.

<i>Signed:</i>	<i>Date:</i>
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