

Stallingborough Parish Council

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO A PARISH COUNCIL MEETING OF STALLINGBOROUGH
PARISH COUNCIL ON WEDNESDAY 9TH JUNE 2021 AT 7.30 PM AT
STALLINGBOROUGH VILLAGE HALL, STATION ROAD, STALLINGBOROUGH**

Please inform the Clerk if you are unable to attend

K. J. Peers

Clerk to the Council

10.06.21

The meeting will have a period of public consultation at the discretion of the Chairman. Meetings cannot be recorded in any way, nor by any means, without the prior approval of the Chairman and/or the Clerk.

The Village Hall is a covid-secure venue and all those attending should either check in to the venue by scanning the QR code displayed or give name and contact details to the Clerk as required by the Covid regulations.

Hand sanitisers are provided throughout the building and social distancing must be observed and the meeting will be paperless for safety purposes.

Tel. 07494 577661 or email us at clerk@stallingboroughparishcouncil.com

A G E N D A

- 21/30 To receive and accept apologies for absence
- 21/31 Declarations of Interest
- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 21/32 To approve minutes of previous meeting in May 2021 and Annual Parish Meeting minutes
- 21/33 Police Report for information only
- 21/34 Highways/Footpaths/Traffic Issues
- a) To receive update on any highways/footpaths/traffic issues from Clerk and members and agree any necessary actions on outstanding matters
 - b) To note revised date for Highways Meeting – 15.06.21 – Healing Hall
- 21/35 Planning Matters
To consider the following planning applications:

No consultations received to date of meeting

Planning decisions for information

To receive any other planning correspondence

/over....

Stallingborough June 21 agenda continued.....

21/36 Future Dates (for information only)

Next meeting date – Wednesday 14th July 2021

Highways Meeting with NELC – Tuesday 15th June 2021

Town and Parish Liaison Meeting – July – and agree comments/items to be submitted to NELC

Any other future dates

21/37 Reports

ERNLLCA Training – Personnel Management/Disciplinary Hearings – 03.06.21 - Clerk

Ward Cllrs. report from NELC

To receive any other reports

21/38 Correspondence/Information Update/Parish Matters

- a) To receive update on current and next Newsletter for August/September 2021
- b) To receive update and quotations for playground refurbishment and agree any actions, including comments from playground inspection and quotation for tree works
- c) To receive update on soldier silhouette and lamp post poppies and agree any further necessary actions
- d) To consider unused land on allotment site and agree any necessary actions
- e) Playing Field – to receive any issues on the playing field for consideration and agree any necessary actions including tree works
- f) To receive update on clearance works to rear of Village Hall and agree any further actions

21/39 Finance

- a) To approve payment list for June 2021
- b) To receive notice of NELC of reclaim of restart grant awarded in April and agree any necessary actions
- c) To receive internal audit report and agree any necessary actions
- d) To receive and consider completion of Annual Return (AGAR) for fy 20/21 for submission to external auditors as follows:
 - Consider and agree completion of annual governance statement and agree signing
 - Consider and agree accounting statement and agree signing
- e) To agree dates for publication of exercise of public rights of inspection of accounts for fy 20/21
- f) To note publication of all audit paperwork onto website as required.

Personnel Items

21/40 Exclusion of Press and Public

To consider exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

21/41 Personnel Items

- a) To approve salary payments as per schedule
- b) To note staff vacancy and consider and agree necessary actions