

Stallingborough Parish Council

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO A MEETING OF STALLINGBOROUGH PARISH COUNCIL
ON WEDNESDAY 10TH MAY 2023 AT 7.15 PM AT STALLINGBOROUGH VILLAGE
HALL, STATION ROAD, STALLINGBOROUGH**

Please inform the Clerk if you are unable to attend

K. J. Peers

Clerk to the Council

03.05.23

The meeting will have a period of public consultation at the discretion of the Chairman. Meetings cannot be recorded in any way, nor by any means, without the prior approval of the Chairman and/or the Clerk.

Tel. 07494 577661 or email us at clerk@stallingboroughparishcouncil.com

A G E N D A

- 23/14 Election of Chairman
- 23/15 To sign Declaration of Acceptance of Office for all elected members following Election on 4th May 2023
- 23/16 To receive and accept apologies for absence
- 23/17 Declarations of Interest
a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 22/18 Election of Vice-Chairman
- 22/19 Election of Committees and Committee Chairmen and terms of reference:
Personnel Committee
Any other Committee
- 22/20 Election of Representatives onto outside bodies:
Town and Parish Liaison with NELC
ERNLLCA NE Lincs District Meeting
BCCRP
Shaping Up Stallingborough
Any other outside bodies
- 22/21 Review of documentation/policies/governance documents and agree any necessary Actions:
Standing Orders and Chairmanship
Financial Regulations
Scheme of Delegation
- OVER....

Electronic banking protocol
Audit procedures including internal audit
Website and email provision
Publication of information statement
GDPR policies and procedures
Risk management strategy
Bad Debt Recovery Policy
Registers of Interest
Training policy and commitment
Licensing requirements for Bar provision
Any other documents brought to attention at meeting

23/22 To approve minutes of previous meeting in April 2023

23/23 Police Report for information only

23/24 Highways/Footpaths/Traffic issues

- a) To receive and consider any highways/footpaths/traffic issues and receive any update from Clerk
- b) To receive update/response from NELC re CCTV issues and fly tipping with attendance by Mr. Paul Thorpe, NELC

23/25 Planning Matters

To consider the following planning applications:

Planning Application Reference: DM/1022/22/FUL

Proposal: Variation of Condition 2 (Approved plans) pursuant to DM/0745/19/FUL - Variation of plans to include retaining wall to plot 1 and raise ground levels within the plot. (amended plans with additional 1.6m high boundary fence to the side of plot)

Location: Anne Askew House South Marsh Road Stallingborough

Planning Application Reference: DM/0353/23/CND

Proposal: Discharge of condition 1 (lighting details) attached to planning appeal ref: APP/B2002/C/22/3302724

Location: Rear Of Paragon House Kiln Lane Stallingborough

Planning Application Reference: DM/0850/21/FUL

Proposal: Erect waste water treatment plant with associated access, plant and equipment, install site office, car parking and temporary access with parking and contractors compound - Full amended details including amended site information

Location: Lenzing Fibers Ltd Energy Park Way Grimsby

Planning Application Reference: DM/0350/23/ADV

Proposal: Install 4 fully illuminated flexface signs

Location: Heta Pioneer Business Park Land To The North Of A1173 And To The East Of Newton Way, Stallingborough

Planning Application Reference: DM/0316/23/FUL

Proposal: Alterations to existing garage to include roof lift to provide storage at first floor and installation of roof lights, erect single storey front extension to existing garage and various associated works

Location: Mount Cottage Keelby Road Stallingborough

Over....

To receive planning decisions and any representations for information

To receive any other planning correspondence – Mauxhall Farm Energy Park circulated consultation

23/26 Future Dates (for information only)

Next meeting date – Wednesday 14th June 2023

Office Closure 15th to 19th May 2023

Any other future dates

23/27 Reports

Ward Cllrs. report from NELC

Town and Parish Liaison – Thursday 13th April 2023

ERNLLCA NE Lincs District Meeting – Tuesday 18th April 2023

Shaping Stallingborough Meetings

BCCRP report

Friends of Stallingborough Church report

To receive any other reports

23/28 Village Hall Matters

- a) To receive update on provision of internet for the Village hall and agree any actions
- b) To receive update on pricing for new ceiling panels for Village Hall and agree any necessary actions

23/29 Correspondence/Information Update/Parish Matters

- a) To consider next Newsletter for June/July 2023
- b) Playing Field – to receive report on repairs to Pavilion ceiling and agree any necessary actions
- c) To receive update on works to land adjacent to allotments and to receive report on allotments from Clerk and agree any further necessary actions
- d) To receive and consider formal adoption of the new Code of Conduct for Stallingborough Parish Council
- e) To consider mobile phone signal provision – Cllr. Reed

23/30 Finance

- a) To approve payment list for May 2023
- b) To receive final year accounts for fy 22/23 with account reconciliation and bank statement and approve.
- c) To note date set for internal audit as Wednesday 31st May 2023 at 1.30 pm and to agree schedule of works for internal audit.

Personnel Items

23/31 Exclusion of Press and Public

To consider exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

23/32 Personnel Items

- a) To approve salary payments as per schedule circulated.
- b) To organise date for staff appraisals