

# Stallingborough Parish Council

TO ALL COUNCILLORS:

**YOU ARE SUMMONED TO THE ANNUAL PARISH COUNCIL MEETING OF  
STALLINGBOROUGH PARISH COUNCIL ON WEDNESDAY 12<sup>TH</sup> MAY 2021 AT 7.30 PM  
AT STALLINGBOROUGH VILLAGE HALL, STATION ROAD, STALLINGBOROUGH**

*Please inform the Clerk if you are unable to attend*

*K. J. Peers*

Clerk to the Council

05.05.21

***The meeting will have a period of public consultation at the discretion of the Chairman. Meetings cannot be recorded in any way, nor by any means, without the prior approval of the Chairman and/or the Clerk.***

***The Village Hall is a covid-secure venue and all those attending should either check in to the venue by scanning the QR code displayed or give name and contact details to the Clerk as required by the Covid regulations.***

***Hand sanitisers are provided throughout the building and social distancing must be observed and the meeting will be paperless for safety purposes.***

***Tel. 07494 577661 or email us at [clerk@stallingboroughparishcouncil.com](mailto:clerk@stallingboroughparishcouncil.com)***

## **A G E N D A**

- 21/13 Election of Chairman
- 21/14 To receive and accept apologies for absence
- 21/15 Declarations of Interest  
a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.  
b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 21/16 Election of Vice-Chairman
- 21/17 Election of Committees and Committee Chairmen and terms of reference:  
Personnel Committee  
Any other Committee
- 21/18 Election of Representatives onto outside bodies:  
Town and Parish Liaison with NELC  
ERNLLCA NE Lincs District Meeting  
BCCRP  
Catch/Community Liaison Panel  
Any other outside bodies
- 21/19 Review of documentation/policies/governance documents and agree any necessary Actions:
- /over...

Standing Orders and Chairmanship  
Financial Regulations  
Scheme of Delegation  
Electronic banking protocol  
Audit procedures including internal audit  
Website and email provision  
Publication of information statement  
GDPR policies and procedures  
Risk management strategy  
Bad Debt Recovery Policy  
Registers of Interest  
Training policy and commitment  
Licensing requirements for Bar provision  
Any other documents brought to attention at meeting

21/20 To approve minutes of previous meeting in April 2021

21/21 Police Report for information only

21/22 Highways/Footpaths/Traffic Issues

- a) To receive update on any highways/footpaths/traffic issues from Clerk and members and agree any necessary actions on outstanding matters
- b) To receive quotation for grounds maintenance contract and agree necessary actions – one quotation received for the record

21/23 Planning Matters

To consider the following planning applications:

**Planning Act 2008 (as amended) – Section 89 and The Infrastructure Planning (Examination Procedure) Rules 2010 (as amended) – Rules 8(3) and 17**  
**Application by EP Waste Management Limited for an Order Granting Development Consent for the South Humber Bank Energy Centre**  
**Variation of examination timetable and request for further information**

**Talga Anode U.K Limited are proposing the development of a graphite purification and anode production pilot facility and associated infrastructure on the Humber Gate site at Energy Park Way, Healing, Grimsby, DN31 2TT**

**Planning Application Reference: DM/0349/21/FUL**

**Proposal: Erect single storey rear extension**

**Location: 7 Anthony Way Stallingborough**

**Planning Application Reference: DM/1065/20/FUL**

**Proposal: Erection of detached storage building**

**Location: Global Shipping Kiln Lane Stallingborough**

Planning decisions for information

To receive any other planning correspondence

21/24 Future Dates (for information only)

Next meeting date – Wednesday 9<sup>th</sup> June 2021

/over...

ERNLLCA Training – May and June to be attended by Clerk.  
Highways Meeting with NELC – Wednesday 19<sup>th</sup> May 2021  
Any other future dates

21/25            Reports

ERNLLCA NE Lincs District Meeting  
Ward Cllrs. report from NELC  
To receive any other reports

21/26            Correspondence/Information Update/Parish Matters

- a) To receive update on current and next Newsletter for June/July 2021
- b) To receive update on repainting of play equipment and agree necessary actions
- c) To receive pricing for soldier silhouette for community garden and agree any necessary actions
- d) To receive update on ordering of lamp post poppies and agree any further necessary actions
- e) Playing Field – to receive any issues on the playing field for consideration and agree any necessary actions
- f) To receive notice of restarting of Youth Club and agree any necessary actions
- g) To consider bar provision for future hirings and agree necessary actions

21/27            Finance

- a) To approve payment list for May 2021
- b) To note date for internal audit – Tuesday 18<sup>th</sup> May 2021 at 10.00 am.

Personnel Items

21/28            Exclusion of Press and Public

To consider exemption of press and public for remainder of meeting on the grounds that discussion of the following business is like to disclose exempt information contained within Paragraph 1, Part 1 of Schedule 12A of the Local Government Act 1972 (as amended)

21/29            Personnel Items

- a) To approve salary payments as per schedule
- b) To receive update on jrs scheme and part time furloughing of employees